

Erasmus Policy Statement

In our institution there are **different positions** which are involved in the implementation of any mobility:

1. The Coordinator of External Activities, who maintains relationship with all our business partners in our region.
2. The Coordinator of Internationalisation, who is involved in all international relationships and searches for international partners. This person, together with our institution Management makes decisions in relation selection of candidates, support arrangements for outgoing and incoming mobility.
3. Traineeship Department Tutors, make decisions in relation to all academic aspects, monitoring and learning agreements and verifications.
4. Social Council (formed by Trade Unions, Businesses and Navarre's Government Education Department) also provides guidelines in relation to our Internalisation Plan.
5. Our Administrative Department, is involved in all document management.

The **international strategy** of the Centro Integrado Politécnico Tafalla (hereinafter, CIP TAFALLA) is described on de Strategic Plan 2014/2015 of the institution approved by the Social Council and the management staff. It is composed of the following main areas: training, research, extension, internationalisation, process and quality and resources.

The area of internationalisation includes the following institutional objectives:

1. To emphasize the international profile of the CIP TAFALLA as an institution:
 - 1.1 Analysis and promotion of student mobility agreements for each course. Priority is given to institutions that meet these requisites:
 - Attractive destination country for the educational community: students, teachers.
 - Possibility to have some experience of employment in the destination country.
 - Represents a great opportunity to learn or improve communication in other languages (English, Italian, Spanish, etc).
 - Willingness to work on the projects developed by CIP TAFALLA.

- Previous experience on international projects, such as Leonardo or Erasmus.

1.2 .Improvement of the institutional administrative regulations and structure: regulation of services provided to incoming foreign staff; creation of a Committee of Internationalisation integrated by management staff and teachers.

1.3 .International promotion, elaboration of a dissemination plan; complete translation into English of the institutional website; attendance to international fairs.

1.4 Promotion of the international development for cooperation: participation in European cooperation projects (recent apply for the project KA2 of the Erasmus+, GAIQVET)

2. Enhancement of the international profile of the staff: foster international mobility.

3. Enhancement of the international profile of the students:

3.1 Outgoing students: enhancement of international mobility, including virtual mobility calls; increase the number of institutional calls, improvement of information and support given to students abroad.

3.2 Increase the number of international internships.

3.3 Dissemination of experiences on social networks:

- The Strategic Plan 2014/2015 describes as target groups both students and academic staff.
- The increase in the number of courses taught in English and the number of staff mobilities are prioritised. English courses
- for students and staff are provided and highly supported.

The CIP TAFALLA is committed to a progressive internationalisation of all its activity. This includes boosting teaching and research staff to get involved in cooperation projects with other institutions. This cooperation generates the establishment of synergies and knowledge alliances between centers or between companies and our VET School, fostering innovation and improving the economic activity in the region of Tafalla and Navarra.

At this moment we have four important alliances with four centers in Europe: two of them in Turkey, one centre in Bulgaria and the other one in Italy. We are awaiting the acceptance of KA2 project.

The institution is committed to provide the necessary resources to encourage the participation of its faculty members in such projects: effective dissemination of calls and procedures among teaching and research staff, technical support staff for the presentation and management of the projects, etc.

Institutional recognition to teachers who participate in international cooperation projects will be promoted. An internal call to standardise, regulate and encourage participation in such projects will be launched.

CIP TAFALLA's internationalisation policy for the coming years is defined largely by its Strategic Plan 2014/15. The Program will have great impact on its main areas, which are clearly linked to the five **priorities of the Agenda for Modernisation**:

- Develop clear progression routes from vocational education. An effective way to achieve this is through national qualification frameworks linked to the European Qualifications Framework and based on learning outcomes, and through clear procedures for recognising learning and experience gained outside formal education and training.
- Encourage the use of skills and growth projections and graduate employment data in course design, delivery and evaluation, adapting quality assurance and funding mechanisms to reward success in equipping students for the labour market)
- Encourage a greater variety of study modes (e.g. part-time, distance and modular learning, continuing education for adult returners and others already in the labour market), by adapting funding mechanisms where necessary.
- Better develop the potential of ICT to enable more effective and personalised learning experiences, teaching and research methods and increase the use of virtual learning platforms.
- Enhance the capacity of labour market institutions (including public employment services) and regulations to match skills and jobs, and develop active labour market policies to promote graduate employment and enhance career guidance.
- Stimulate the development of entrepreneurial, creative and innovation skills in all disciplines and in all programs, and promote innovation in higher education through more interactive learning environments and strengthened knowledge-transfer infrastructure.
- Strengthen the knowledge-transfer infrastructure of higher education institutions and enhance their capacity to engage in start-ups and spin-offs.
- Encourage partnership and cooperation with business as a core activity of higher education institutions. We have the support of Government of Navarre, and its partners which are formed by business institutions.
- In the same line, we have a Social Council, in which Trade Unions, Business representatives and local and regional personalities from Government are included.

- Promote the systematic involvement of higher education institutions in the development of integrated local and regional development plans.
- Provide specific guidance and recommendations on raising basic and transversal skills and overcoming skill mismatches.
- Develop relations on higher education with partners beyond the Union, aiming to strengthen national education systems, policy dialogue, mobility and academic recognition.
- Make use of existing Mobility Partnerships to enhance and facilitate exchanges of students and academic staff.